



WSA Board Meeting
Tuesday, January 17, 2017
5:30 p.m.-7:00 p.m.

Meeting Room #5

In Attendance: Sports Coordinators (Shawn Walter and Ryan VanKeulen), Dean Krawec, Tony Flores, Jen Sales, Sam Walker

Regrets: Wendy Madell

1. Welcome, round table for new Sport Coordinators, Introductions

2. Call to Order

President Tony Flores calls the meeting to order at 5: 33p.m.

3. Agenda

Additions to agenda:

a. 8. e. Confirming auditor

b. 8. f. Expectations for Sport Coordinators

4. Adoption of Agenda

Motion #1 to Adopt the Agenda (with additions)

Moved: Dean Krawec/Second: Tony Flores

Motion #1 Passed



5. Adoption of Minutes

Motion #2

To adopt the minutes from WSA Board Meeting held November 10, 2016 as presented.

Moved: Tony Flores/ Second: Dean Krawec

Motion #2 Passed

6. Reports

a. Executive Director's Report and updates

- Executive Director presented her report. Of note: AGLC money allowed for \$33K transfer to main account

b. Treasurer's Report – Financial Statement

- Balance sheet presented
- Deficit of -3, 085.98 but budget is not balanced yet. Expected to have a surplus of approximately \$3k

c. President's Report

- President's report presented. Contains plan for the next three months. Of note: form committee to ensure program delivery stays on track, duties for ED to focus on with priorities on:
 - i. fundraising.
 - ii. Strategic planning
 - iii. staff development and
 - iv. succession planning.

Discussion re: Jamic Inc. Have had some calls. Some Facebook complaints. WSA is available to respond to any concerns and complaints.



7. Old Business

- a. Increase meal per-diem from \$40/day to \$60/day

Motion #3

To increase meal per-diem from \$40/day to \$60/day

Moved: Sam Walker/Second: Dean Krawec

Motion #3 Passed

8. New Business

- a. Grant Submission

Application for \$5000 for a rugby chair in Calgary approved.

- b. Financial year end process

Auditing process followed by Annual Report which leads to AGM

- c. Bylaws- agenda

Secretary will compile agenda and President will send it out.

- d. Evaluation Committee – New Program Delivery

Discussed under President's report.

- e. Confirmation of Auditing

Executive Director would like to switch auditors for a more thorough audit.

- f. Expectations of Sport Coordinators

Committee will help to keep positions on track. Looking for second, third, fourth points of contact with the newly injured and to have good records of attendees to be able to follow up with them.

Discussion.

9. Date of next meeting: February 21, 2017 at 5:30 p.m.

10. Adjournment: President Tony Flores calls the meeting to close at 6:41 p.m.