



Board Meeting Minutes
March 29, 2023 @ 5:30 P.M.

1. Attendance: **Andy Wigston, Lena Cordell, Kim McDonald, Sharleen Edwards, Dean Krawec**

Regrets: **None**

Staff: **Jen Sales**

2. Call to Order

The President, Andy Wigston called the meeting to order at 5:31PM

3. Approval of the Agenda

Motion #1 that the March 29th, 2023, meeting agenda be adopted as presented.

Moved by: Dean Krawec/ Seconded: Sharleen Edwards / All in Favour

Motion #1 Passed

4. Approval of the WSA Board Meeting Minutes

Motion #2: to approve the minutes of the previous board meeting held December 7th, 2022

Moved by: Sharleen Edwards / Seconded: Kim McDonald/ All in Favour

Motion #2 passed

5. Business Arising

- None

6. Reports

- President's Report – no report**

- Treasurer's Report
 - The board discussed the need for salary ranges for each position at WSA.
 - Jen to draft potential salary ranges.
 - The board discussed the grants offered by WSA.

Motion #3: to change the grants offered by WSA into two categories: (1) organization (club) grants in the amount of \$7000; and (2) high performance grants in the amount of \$4500.

Moved by: Sharleen Edwards / Seconded: Dean Krawec / All in Favour

Motion #3 passed

Motion #4: to reduce the grant cycle from two per year to one per year and set the grant deadline for this year on August 18, 2023.

Moved by: Dean Krawec / Seconded: Kim McDonald / All in Favour

Motion #4 passed

Motion #5: to accept the Treasurer's report as presented.

Moved by: Sharleen Edwards / Seconded: Dean Krawec / All in Favour

Motion #5 passed

- Executive Director's Report
 - Door-to-door campaign company will be starting soon.
- Technical Director's Report

Motion #6: to accept the Executive Director's report and Technical Director's report as presented.

Moved by: Sharleen Edwards / Seconded: Dean Krawec / All in Favour

Motion #6 passed

7. Correspondence – no new correspondence to report

8. Review Strategic Plan

9. New Business

Bylaws

- Dean to update the document. Lena to post on the website.

Board Members

- New Member-at-Large board position created. Jen to advertise the position.

Grant Change Request

- Edmonton Tennis has requested a change in grant allocation due to limited court time and increased tennis chair prices

Motion #7: to approve the request to transfer \$1000 from the court grant to the chair grant for Edmonton Tennis.

Moved by: Kim McDonald / Seconded: Lena Cordell / All in Favour

Motion #7 passed

10. Next Board Meeting

- June 14, 2023

11. Adjournment

President Andy Wigston adjourns the meeting at 6:35 pm