



Alberta Gaming and Liquor Commission (AGLC) Casino Application process

Find out:

- If your group is eligible to apply for casino licensing
- How to apply for eligibility for casino licensing
- What happens after you submit an application
- How long it takes

Things to know before you apply

An eligible charitable or religious group must:

- Have volunteers from Alberta who create, control and deliver a charitable program
- Have an elected executive chosen from the volunteer members
- Have no paid members
- Have charitable programs that are available to all members of the public who wish to take part
- Be incorporated in a form acceptable to the AGLC
- Have bylaws that follow AGLC policy

These four criteria determine charitable purpose:

1. Relief of poverty
2. Advancement of education
3. Advancement of religion
4. Other purposes beneficial to the community

For more information on eligibility refer to the Charitable Gaming Policies Handbook.

Apply

If your group has not had a casino license before, you must complete this application:

- [Eligibility for Gaming Licence](#)

Documents you will need (this checklist is on the application form to guide you):

- Copy of meeting minutes authorizing the application
- Copy of Incorporation Certificate
- Copy of group's operating bylaws
- Current List of Elected Executive, including addresses and telephone numbers
- Current membership list, including addresses and telephone numbers
- Copy of the last two years of financial statements
- Budget for the current year or proposed budget for the upcoming fiscal year
- Land title certificate or lease/rental agreement, if you own or rent a facility for your programs

Fees

There is no cost to submit an Eligibility for Gaming Licence application.

How long it takes after you apply

A complete application for casino licensing will take approximately either to twelve weeks to review. Once the review is approved, it can take up to three years to get a spot in a casino (depending on the region). If there is any missing information, we will contact you by letter, email or phone call.

The decision

The AGLC will provide the eligibility decision to you in writing.

Questions

Call the AGLC to speak to an Eligibility Analyst:

- 780-447-8600 or toll-free at 1-800-272-8876

Policies

The Charitable Gaming Policies Handbook has more information on:

- Legislation and policies
- General eligibility
- Types of groups that may be eligible
- Using gaming proceeds

Information Sessions

Gaming Information for Charitable Groups (GAIN) provides information about gaming licences and how to spend gaming funds. Sessions are **free** and can be taken two ways:

- 1) In-class: Combined, Use of Proceeds, and Casino sessions are held year-round across Alberta.
 - [Combined session schedule](#)
 - [Use of Proceeds session schedule](#)
 - [Casino session schedule](#)

Can't find a date that works for you? Check back soon, schedules are updated every three months.

- 2) Online

The [GAIN online program](#) is available anytime.